



LAMBDA ARCHIVES OF SAN DIEGO BOARD OF DIRECTORS
GENERAL MEETING
April 7, 2020 6:30PM

1. **Call to Order:** Introduction of Guests, Statement of Pronouns
 - a) Board: NV, MM, MV, LL, AC, JR, GG, Guests: n/a, Staff: n/a
2. **Reading of the Mission Statement:** *The mission of Lambda Archives of San Diego is to collect, preserve, and share the history of LGBTQ+ people in the San Diego, Northern Baja California, and Imperial County region.*
3. **Approval of Agenda**
 - a) LL, 2nd JR 6-0-1 approved
4. **Approval of the Minutes from February General Meeting**
 - a) LL, 2nd GG 6-0-1 approved
5. **Updates**
 - a) COVID - 19 Impact & Opportunity
 - i) Not impacting membership or fundraising yet
 - ii) NV working with the executive committee to develop public statements regarding C-19
 - iii) Not impacting our core mission work aside from closure of the archives to employees and guests (message on website)
 - iv) Working with Ken to develop an oral history project
 - v) If anyone wants to use the Archives platform to amplify emergency response services reach out to NV
 - vi) Opportunities to apply for grant funding are out there, NV will explore
 - b) Social Media Accounts
 - i) CK has been running the Facebook account, people who have access are CK, NV, JR and IV
 - ii) NV wants employees to take over the Facebook account to make it more LASD focused
 - c) Grants
 - i) State Library grant and Mellon grant have extended the reporting period as a result of C019
 - d) Changes to Mission Statement/ByLaws completed
 - i) Completed. Also in our LASD google drive

6. **Reports:**

- a) Archival Fellow
 - a. AIDS timeline
 - b. Written article for local LGBTQ+ publications
 - c. Working with Ken on items
- b) Archivist
 - a. Processing guides
 - b. Photo organizing and descriptions
 - c. Has laptop and external harddrive
- c) President
 - a. General updates above
 - b. Wants to develop a process for board recruitment and onboarding
- d) Bookkeeper, Cash Flow, P&L Month, P&L YTD
 - a. Review

7. **New Business:**

- 1. Contribution to Diversionary Theatre
 - a. Theater is renovating, approached to make a contribution
 - i. MV, 2nd GG, 6-0-1, approved
- 2. Updated Projected Budget for Remainder of 2020
 - i. LL, 2nd GG, 6-0-1 approved

8. **Old Business:**

- 1. Individual Logo + Other logos/pieces for social media, etc.
 - a. LL, 2nd GG, 6-0-1, approved

Adjourned General Meeting: 6:56pm

9. **Executive Session: 6:57pm** Closed session items for discussion and potential action by the Board

10. **Adjournment: 7:29pm** Next General Meeting: **May 11, 6:30pm**